Neighbourhoods & Adult Services

Station Road, Masborough, Rotherham. S60 1HN
Direct Line: (01709) 336961
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My Reference BD/LG | Your Reference | Please ask for Barry Dodson | Tuesday 31st March 2009

To: Rotherham South Area Assembly

Dear Colleague,

ROTHERHAM SOUTH AREA ASSEMBLY
Tuesday 7 April 2009, 6.00pm – 8.45pm, Town Hall
EMERGENCY PLANNING AWARENESS

You may recall that at the meeting of the Rotherham South Area Assembly on 2 September 2008, we received a very interesting presentation in relation to Emergency Planning. The meeting agreed that the officers be invited to make a more in depth presentation at a future meeting.

We have arranged for this presentation to be given at the next Area Assembly on 7 April 2009. The agenda and timings of the April meeting are as follows:

Item No	Item	Time
1	Welcome and Introductions	5 mins
2	Apologies for absence	
3	Minutes	
i	Approval of meeting on Tuesday 3rd March 2009	5 mins
ii	Matters Arising (Attached)	20 mins
4	Emergency Planning Awareness	2 hours

Please note that the start of the meeting has been brought forward 30 minutes to 6.00pm.
This is to allow enough time for the Emergency Planning officers to deliver what will be an informative, interesting and enjoyable session.

I would also like to draw your attention to the attached poster advertising our Devolved Budget event on Tuesday 7th April 1pm at the Town Hall. To book your place, please contact Lindsey or Kay on 01709 336961.

I look forward to seeing you.

Yours,

Councillor Barry Dodson,
Chair, Rotherham South Area Assembly

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My Reference	Your Reference	Please ask for
TS		Tanya Stanley

Monday 30th March 2009

To: Rotherham North Area Assembly

Dear Colleague,

EMERGENCY PLANNING AWARENESS
Tuesday 7 April 2009, 6.30pm – 8.45pm, Town Hall

You are aware that the Rotherham North Area Assembly will be meeting on Tuesday 14 April and as always we look forward to seeing you there.

I also want to make you aware of another event, planned for Tuesday 7 April 2009, 6.30pm at the Town Hall.

Our colleagues in Emergency Planning are running 3 Emergency Planning Awareness sessions for the general public, and it was felt that it would be a good idea to arrange these through the Area Assemblies.

We have arranged a joint session with the Rotherham South Area Assembly. We are sure that this will be an informative, interesting and enjoyable session and look forward to seeing as many of you there as possible.

Yours,

Tanya Stanley
Area Partnership Manager, Rotherham North Area Assembly