

Voluntary and Community Sector Transformation Fund

Rotherham Council has made a commitment to facilitate the market across the voluntary and community sector in Rotherham. We believe a thriving third sector is critical to enable true choice for customers.

To develop facilitation of the market we have allocated £135,000 from our social care reform grant to help you to re align your services reflecting the principles of Personalisation and to develop new services which offer greater choice and control for the customer.

We are now inviting voluntary and community sector organisations to submit bids of between £5,000 and £20,000. Projects will need to be delivered in the financial year 2010/11. We encourage organisations to submit joint bids.

The bids should be innovative and have clear benefits and outcomes for our customers. Each bid will be assessed against the bidding criteria (attached) to ensure they reflect the Council's strategic direction for Personalisation.

All bids should be sent to Claire Smith, Commissioning Support Officer, by the **4th June 2010** by email or post using the contact details below.

Email: claire-nas.smith@rotherham.gov.uk

Address: 2nd Floor Norfolk House
Walker Place
Rotherham
S65 1HX

Successful bids will be selected by the Transformation Fund Panel following consultation with customers, a discussion with the provider and approval by the Personalisation Programme Board. Applicants will receive confirmation of the receipt of their bid and if successful an invitation to meet the Transformation Fund Panel on the **16th June 2010**.

Paul Ritchie, VAR, has offered to support organisations through the process and help them to complete the bidding form. He can be contacted at VAR on 01709 829821. Claire Smith will also be available on 01709 254781 to answer any questions and offer guidance.

Successful bids will receive their funding on a staged basis as outlined in their submitted bid project plan. Funding will only be released at each stage following a review by the Commissioning Project Group to ensure the appropriate milestones have been met and outcomes achieved.

Consideration will be given to commissioning successful projects beyond the life of the bid monies for high performing, innovative activity that achieves personalised outcomes.

Bidding Criteria

- All bids must demonstrate how they are developing new or changing the delivery of services to achieve personalised services, each project must reflect one of the following areas:
 - Dementia
 - Alternatives to Day Care
 - Prevention Services
 - Carers Support and Services
 - Specialist Advocacy
 - Befriending and peer support
 - Increasing community capacity
 - Re enablement
 - Meeting the needs of BME communities
 - Meeting the needs of those deemed 'Hard to Reach'
- Bids must meet identified customer needs as evidenced through the JSNA
- Bids should be innovative and aligned to **one or more** of the Personalisation Overarching Milestones published by Association of Directors of Social Services (ADASS):
Milestones:
 - Involvement of Service Users/ Carers/ Citizens
 - Self-Directed Support & Personal Budgets
 - Prevention & Cost Effective Services
 - Information & Advice
 - Local Commissioning/Community Development
- The outcomes of the bid should be clearly stated and align with **one or more** of the Council's Personalisation Performance Indicators.

Our Performance Indicators are as follows:

- NI 137 Healthy life expectancy at age 65
- NI 8 Adult participation in sport and active recreation
- NI 146 (VSC07) Adults with learning disabilities in employment
- NI 124 People with a long-term condition supported to be independent and in control of their condition
- NI135 Carers receiving needs assessment or review and a specific carers service, or advice and information
- NI 138 Satisfaction of people over 65 with both home and neighbourhood
- NI 6 Participation in regular volunteering
- NI 141 % of vulnerable people achieving independent living
- NI 142 % of vulnerable people who are supported to maintain independent living
- NI 145 (VSC05) Adults with learning disabilities in settled accommodation

- The funding should not be used to fund an existing post or service in the organisation.
- The funding should not be used for training.
- The bid should either be sustainable past the life of the funding or have a clear exit strategy which manages the impact of the change on customers.
- Outcomes will be achieved throughout the year and funding will be released based on progress stated in the bid project plan.
- All bids will clearly show how customers will be positively affected by the changes.
- Organisations may be subject to financial and legal checks
- Organisations must ensure they keep accurate records of how the funding has been spent. Any changes to how the funding will be spent must first be agreed by the Commissioning Project Group and the Personalisation Programme Board.
- Providers wishing to provide services involving personal care must provide proof that they are registered with the Care Quality Commission (CQC).
- Successful bids will be chosen following a detailed review. Each of the questions marked with * will be assessed as Excellent, Good, Fair or Poor by the Transformation Fund Panel depending on whether the answer met the criteria.
 - Excellent the answer contributes effectively to our strategic direction for Personalisation and has measurable positive benefits for our customers
 - Good the answer partially reflects our strategic direction for Personalisation and creates some measurable benefits for our customers
 - Fair the answer shows a lack of understanding of our strategic direction for Personalisation and/or has limited measurable outcomes for our customers
 - Poor the answer does not contribute to our strategic direction for Personalisation or have any real measurable benefits to our customers

Bidding Form

Organisation Name: _____

Contact Name: _____

Telephone number: _____

Email address: _____

Postal Address: _____

Postcode: _____

Bid Title: _____

***Description:**

(Please give a description of the project you intend to spend the funding on.

Include:

- *Which project area you have chosen*
- *Any project beneficiaries e.g. customers, partner organisations, RMBC*
- *Service user groups you will work with e.g. mental health, older people*
- *How your organisation is the most appropriate organisation to offer this service e.g. experience in this field, track record in other areas, commitment to customers)*

Bid Value:

(All bids must be between £5,000 - £20,000)

***Stage outcomes and payments**

(The funding will be paid at various stages during the financial year 2010/11. Please show the months you would like to receive the instalments, the value of each instalment and what you will spend this money on.

How will you evaluate the project at the end of each stage, what outcomes will you expect to see and when? Please list the outcomes you will achieve before the next instalment can be released.)

(e.g.

Stage 1:

Amount To be spent on Date released Outcomes to be achieved)

This information should also be included in the Bid Project Plan at the end of this document

Additional funding and resources

(Reference to any existing resources you will contribute to the project e.g. staff time, funding, building etc

Will you attract any additional resources through bid applications or customers using their personal budgets)

Your Partners

(Please list any independent sector organisations you work with)

***Describe which and how your bid meets the ADASS milestones / Performance Indicators** *(As shown in the bidding criteria)*

***Describe which and how your bid meets the Council's Personalisation Performance Indicators** *(As shown in the bidding criteria)*

***How will customers be affected?** *(How will you engage with customers and manage communication.)*
(How will customers be affected both positively and negatively by your project)

***Expected Qualitative Outcomes:**

(E.g. Improved customers perception of the service, reduction of social isolation, increased feeling of involvement with community)

(State how these be measured)

***Expected Quantitative Outcomes:**

(What are your measurable outcomes e.g. Increase in customers accessing your services, increased fall prevention, increased ability to live independently)

(How will these be measured)

What is the level of risk associated with this change?

(High/Medium/Low)

(Describe the risks)

(What action will you take to reduce this risk?)

(What impact will the risk have on the project should it be realised)

***Please state how this bid will be sustainable past March 2011 or if not sustainable what will your exit strategy will be?**

(Do you expect to receive additional funding from 2011/12 to enable the project to continue?

Is your organisation prepared to invest its own resources in the project to enable it to continue?

Will the project attract customers using their personal budgets?)

(Should the project end how will you manage customer's perceptions?

How will this be communicated to customers and partners?

Will they be referred to other services?)

OFFICE USE ONLY

Receiving Officer:

Date Received:

Confirmation letter sent:

**Transformation Fund
Panel decision:**

Date of Programme Board:

Outcome:

Date of outcome letter:
